

**VILLAGE OF KALKASKA
PLANNING COMMISSION MEETING
OCTOBER 4, 2007**

COUNCIL CHAMBERS – 200 HYDE STREET

MINUTES OF THE MEETING

CALL TO ORDER

1. Shirley Whipple called the meeting to order at 7:00 p.m. in the Council Chambers. After the pledge to the flag and a prayer, the attendance was taken:

Planning Commissioners Present

Shirley Whipple, Chairperson
Bill Cousins, Village Manager
Ruth Hall, Trustee
Francis Kelly
Sue Walter
Bob Larsen

Planning Commissioners Absent

Virginia Thomas, Village President
Al Jordan

Public Present – None.

APPROVAL OF AGENDA

Chairperson Whipple asked if there were any changes to the agenda.

Walter made a motion to approve agenda as written. Larsen seconded the motion. On a voice vote, motion passed.

APPROVAL OF MINUTES

2. Chairperson Whipple asked if there were any changes to the minutes from the September 6, 2007 meeting.

Larsen made a motion to approve the minutes from the September 6, 2007 meeting as written. Kelly seconded the motion. On a roll call vote with Chairperson Whipple, Cousins, Hall, Kelly, Walter and Larsen voting “Yea”, motion passed.

SITE PLAN REVIEWS

3. Chairperson Whipple stated that there were no Site Plan Reviews.

CURRENT BUSINESS

4. Continued Review of Master Plan - Chairperson Whipple stated that they had a Chapter one through six synopsis of the Plan (attached to minutes) from Bill Cousins, as well as a draft of how it was originally written. She noted under Chapter Two there was a statement regarding student issue allegedly due to lack of busing, and wondered if the downsizing of the oil related businesses added to the lack of students.

Kelly stated that the small oil businesses have grown and oil related business have been on the rise.

Walter wondered if that statement could be removed, because that necessarily didn't sound good for the school system.

Cousins stated that he would take that sentence out. He stated that on Page two, Second Paragraph, under Chapter Three it says existing land use map has been corrected and updated. Then when they get to Chapter six, it states that the future land use has been updated. He has been working with Farrier Surveying to see if they can print new color maps. Cousins stated that he re-printed the plan implementation and made the status of the items with the approximate date of November 2007. He stated that they needed to go through those to see if they wanted to do anything different with them.

Chairperson Whipple stated that she thought under Number Five, To Amend the Zoning Ordinance to Create a Boardman River Conservation Overlay District this started over at the VFW and came across almost where the apartments are, and she asked if that would still be possible.

Cousins stated that it was still possible, and would extend across the village from the Airport all the way to the Millpond Park.

Chairperson Whipple asked if there were any questions on Residential Development. Then she went on to General Commercial Development and Central Business District. She stated that she was still concerned with the looks and pruning of the trees, as they were uneven. She also noted that some of the flower boxes looked good and some didn't, she wondered if a group of village people would volunteer to take care of those.

Walter stated that on Chapter 7 under Central Business District, there is mention to investigate a two-way system for the alley. She wondered if that was wide enough as it is to have two-way traffic.

Cousins stated that it was not set-up for that, but when this was created the thought was to re-do that whole area.

Chairperson Whipple continued with Industrial Development. She asked that if they had started Number 2, to designate the Village as a Brownfield Redevelopment District.

Cousins stated that he could put that as started, the County EDC was looking at a countywide Brownfield Redevelopment plan.

Chairperson Whipple went on to Public Utility and Transportation.

Walter asked if the Planning and Zoning Commission really had anything to do with the Village Sewer and Water.

Cousins stated that they did.

Walter stated that in Number 1 under the Public Involvement and Intergovernmental Coordination some things, such as the newsletter, were not necessarily the sole responsibility of the Planning Commission.

Cousins stated that he would add the Village Clerk and the Village Manager in that paragraph.

Chairperson Whipple counted 12 items that were either on hold or not started. She was happy the number of completed items had gone up quite a bit since the last master plan.

Cousins stated that the next step with the update of the master plan would be to hold one or two public hearings. They need to notify all the utilities and railroads, and place an article in the newspaper. If they can get that all done and meet the time constraints they could have that ready for the November 1, 2007 meeting. He was pretty sure they needed to give the utilities a 30-day notice, which means they would have to hold a second public hearing in December.

PUBLIC COMMENT

5. Chairperson Whipple stated that there was no public present for public comment.

ADJOURNMENT

6. Motion by Larsen, second by Walter to adjourn. Motion passed on a voice vote. Meeting adjourned at 7:38 p.m.

Typed by: Mary Deb Rabourn, Deputy Clerk