

**VILLAGE OF KALKASKA
PLANNING COMMISSION MEETING
MAY 4, 2009**

COUNCIL CHAMBERS – 200 HYDE STREET

MINUTES OF THE MEETING

CALL TO ORDER

Vice Chair Susan Walter called the meeting to order at 6:00 p.m. in the Council Chambers, followed by prayer and pledge of allegiance.

Planning Commissioners Present

Susan Walter, Vice Chair
Virginia Thomas, Village President
Bob Larsen
Al Jordan
Ruth Hall, Trustee
Francis Kelly

Planning Commissioners Absent

Shirley Whipple, Chairperson
Penny Hill, Village Manager

Public Present – Alan R. James, Kaliseum Director and Deputy Clerk Mary Deb Rabourn

APPROVAL OF AGENDA

Vice Chair Walter asked if anyone had anything to add to the agenda.

Motion by Thomas, seconded by Kelly, to approve the agenda as written. On a voice vote, motion passed.

APPROVAL OF MINUTES

Vice Chair Walter asked if there were any changes to the minutes from the April 2, 2009 regular meeting.

Jordan stated that, on the last page under the Public Comment paragraph, the word “he” at the beginning of the second sentence needed to be changed to “Hall”. Vice Chair Walter noted that, on the second page at the very end of the fourth paragraph, the word should be changed from “spoke” to “spoken”.

Motion by Jordan, seconded by Larsen, to approve the minutes from the April 2, 2009 regular meeting as corrected. On a voice vote, motion passed.

SITE PLAN REVIEW

None

UNFINISHED BUSINESS

- A. Recreation Plan and Park Survey – Vice Chair Walter spoke about the Parks and Recreation Committee meeting that was held and the park survey that they had worked on. She filled in the public person on where they were with the recreation plan so far, and asked if he had anything to say.

Alan James introduced himself as the Director of the Kaliseum. He was pleased to see that they were working on a recreation plan and a survey for the community. He expressed his desire to take an active role in the promotion of recreation in this community. He spoke about the various ways he felt Kalkaska had potential for recreation. He felt that the KART trail extension should be high on the list of improvements for the community. He stated that he would be willing to put a stack of surveys at the front counter of the Kaliseum if the Planning Commission wanted him to do so. He thanked the Commission for letting him speak.

Vice Chair Walter asked how the Commission wanted to disperse the surveys. She stated that the cost of mailing would be lower if they sent the surveys with the water bills in an envelope and then paid the difference of 15 cents per piece.

Thomas stated that she would be willing to come in one evening and help stuff the envelopes. Vice Chair Walter stated that she would help too.

Kelly made a motion, seconded by Larsen, to mail the surveys with the water bills and pay the extra 15 cents per letter to mail. On a roll call vote with Vice Chair Walter, Larsen, Jordan, Thomas, Hall, Walter, and Kelly voting “Yea”, motion passed.

- B. Property Beautification Awards – Vice Chair Walter stated that the Commissioners were given a list of properties. She wished to add 322 S. Coral Street to the residential properties.

Jordan felt that Birch Street Dental should get the Commercial award. Thomas felt that the Bellinger house at 110 George Street should get the Residential award. Thomas made a motion, seconded by Larsen, to give the Residential award to 110 George Street. Motion passed on a voice vote.

Jordan made a motion, seconded by Larsen, to give the Commercial award to Birch Street Dental. Motion passed on a voice vote.

CURRENT BUSINESS

- A. Zoning Board of Appeals – Vice Chair Walter stated that Glens Market had asked for a variance to put up more signs on their building. The Village Council denied the request, but had asked the Planning Commission to take a look at the Sign Ordinance specifically

pertaining to the number of signs allowed on one wall for walls with a large square footage. She stated that Manager Hill had recommended setting up a committee to discuss this.

Thomas felt that none of the Council members should sit on that committee.

Kelly said that he would be on the committee, and Jordan stated that he would be on it as well. The Commission felt that Manager Hill should be the third person on the committee and, when she returned from her MML conference, they would schedule a meeting.

PUBLIC COMMENT

Jordan asked if they could get an update on the Stock Lumber Building on Hyde Street. Walter suggested that Chief Bonofiglio be invited to attend their next meeting to give them an update.

ADJOURNMENT

Motion by Hall, seconded by Larsen, to adjourn. Motion passed on a voice vote. Meeting adjourned at 6:35 p.m.

Typed by: Mary Deb Rabourn, Deputy Clerk