

VILLAGE OF KALKASKA DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES OF A SPECIAL MEETING HELD ON FRIDAY, NOVEMBER 20, 2009
HELD IN THE VILLAGE CONFERENCE ROOM, 200 HYDE STREET, KALKASKA,
MICHIGAN, 49646.

1. CALL TO ORDER: The Village of Kalkaska Downtown Development Authority special meeting was called to order by Chair Farrier at 11:30 a.m.

BOARD MEMBERS PRESENT: Farrier, Thomas, Barnard, Karas, Hill, Rabourn, and Sieting arrived at 11:35 a.m.

BOARD MEMBERS ABSENT: None

PUBLIC PRESENT: Ann Kirtley

APPROVAL OF AGENDA: Motion by Hill, second by Barnard, to approve the agenda as written. All Ayes, motion carried.

2. A. Wireless 20/20 Proposal – Chair Farrier stated they had received a proposal from Wireless 20/20 for a Business Model Study for the DDA WIFI (KALFI) Project. DDA went over the proposal and discussed some amendments that needed to be made.

Motion by Hill, second by Thomas, to approve the proposal with the changing of the word “free” to “complimentary” in the third paragraph on page one, changing the word “deliverables” to “project inputs” in the first paragraph on page two, changing the word “millage” to “mileage” in the fourth paragraph on page two; designating Rob Barnard as the contact; and proposal not to exceed cost of \$1,500.00. A roll call vote was then taken: Ayes – 7; Nays – 0; Absent – 0; motion carried.

Carol Karas left at 11:45 a.m.

B. Increasing DDA Commitment to \$13,000 from TIF’s 102, 103, and 104 – Chair Farrier stated that if they increased the commitment for WIFI to \$13,000 from TIF’s 102, 103, and 104 it would put them more in line with the 50/50 match from Kalkaska Memorial Health Center.

Motion by Hill, second by Sieting, to recommend a budget amendment to the Village Council to increase the DDA commitment for WIFI from \$10,000 to \$13,000 in TIF’s 102, 103, and 104. A roll call vote was then taken: Ayes – 6; Nays – 0; Absent – 1; motion carried.

C. Establish Timetable to Review and Update the Four TIF Plans – Chair Farrier and Hill scheduled a Plan Review Committee meeting on December 1, 2009 at 4:00 p.m.

D. Christmas Window Decorating Contest – Chair Farrier turned floor to Janet Sieting. Sieting stated the DDA had sponsored this contest last year and wondered if they wanted to do it again this year. She recommended they advertise in the paper and have the winners announced at the “Christmas in Kalkaska” festivities on December 4, 2009.

Motion by Barnard, second by Sieting, to sponsor the Christmas Window Decorating Contest in the Downtown District; approve a newspaper advertisement not to exceed \$100.00; and provide certificates for the winners. A roll call vote was then taken: Ayes – 6; Nays – 0; Absent – 1; motion carried.

3. PUBLIC COMMENT: None

4. ADJOURNMENT: Motion by Thomas, second by Barnard, to adjourn. All Ayes, motion carried. Meeting adjourned at 12:15 p.m.

Mary Deb Rabourn
Village Clerk