

VILLAGE OF KALKASKA
DOWNTOWN DEVELOPMENT AUTHORITY

Kalkaska, MI 49646

258-9191

Minutes of the June 2, 2009 Meetings

The Village of Kalkaska Downtown Development Authority regular meeting was called to order by Chair Farrier @ 5:10 pm at the Kalkaska Village Council Chambers, 200 Hyde Street, Kalkaska, MI 49646

BOARD MEMBERS PRESENT: Farrier, Hill, Barnard, Robinson, Karas, Thomas

BOARD MEMBERS ABSENT: Sieting

PUBLIC PRESENT: Sean Skarshaug, Katie Lowran, Jennifer Jones, Mari von Walthausen

APPROVAL OF AGENDA: Thomas made a motion to approve the agenda with additions 5D. Properties to add to the DDA district that were inadvertently omitted; and 5E, Summary of co-funding a workshop. Barnard seconded the motion. Motion approved on a voice vote.

MINUTES: Robinson made a motion to approve the minutes from the May 12, 2009 DDA meeting as presented. Hill seconded the motion. Motion approved on a voice vote.

Hill made a motion to approve the minutes from the May 20, 2009 DDA Work Session minutes as presented. Barnard seconded the motion. Motion approved on a voice vote.

PUBLIC COMMENT: NONE

CORRESPONDENCE: NONE

CURRENT BUSINESS:

- A. **BILLS** – Bills were presented to the DDA for approval. Hill motioned to pay the bills as presented. Robinson seconded the motion. Motion approved on a voice vote.
- B. **REVENUE EXPENDITURE REPORT** – Robinson made a motion to accept the Revenue Expenditure report and place on file. Hill seconded the motion. Motion approved on a voice vote.
- C. **CASH BALANCE REPORT** – Thomas made a motion to accept the Cash Balance report as presented and to place on file. Robinson seconded the motion. Motion approved on a voice vote.
- D. **ADD PROPERTIES TO THE DDA DISTRICT** – Hill stated that she received some information from the Assessor, Michael VanHorn,

regarding several properties that were in the DDA district, but that had never been assessed the 1 mil levy. Hill stated that there had been a clerical error somewhere omitting these properties and that it should be corrected.

Hill made a motion to accept the assessor's report listing the parcels that were within the DDA district's boundaries, but that had been inadvertently omitted from the prior tax rolls and to direct the treasurer to add the 1 mill tax levy to the said parcels and send letter of notification to the affected property owners. Thomas seconded the motion. Motion approved on a voice vote.

- E. SUMMARY OF COMMUNITY DEVELOPMENT FUNDING OPPORTUNITY – Hill gave an update on the workshop she attended.

OLD BUSINESS:

- A. WIFI – Barnard stated that he had received a quote from Stuttler, a designer of Municipal WIFI. He stated that it looked to be approximately \$ 51,000.00 start up costs. Barnard to report back with additional information
- B. CONCEPTUAL DRAWING UPDATE – Drawings were sent to Larry Fox with correct names of downtown businesses.
- C. LEADERSHIP GRAND TRAVERSE – The Leadership Grand Traverse Team would like to have a joint meeting with the Village Council to introduce some of the ideas that they had come up with. The meeting was set for June 25th at 6:00 p.m. Place of meeting to be later determined.
- D. GRAND VISION UPDATE - Hill passed information out from Lou Nemeth.

FOR YOUR INFORMATION: None

ADJOURNMENT: Robinson moved to adjourn, seconded by Karas. Motion approved on a voice vote. Meeting adjourned at 6:37 p.m.