

**VILLAGE OF KALKASKA  
DOWNTOWN DEVELOPMENT AUTHORITY  
Kalkaska, MI 49646  
258-9191**

**Minutes of the October 8, 2008 Meeting**

The Village of Kalkaska Downtown Development Authority regular meeting was called to order by Chair Farrier @ 6:21 pm at the Kalkaska Village Council Chambers, 200 Hyde Street, Kalkaska, MI 49646

**BOARD MEMBERS PRESENT:** Farrier, Hill, Robinson, Brewer, Thomas, Sieting, (arrived at 6:09 p.m.) Karas (arrived at 6:30 p.m.)

**BOARD MEMBERS ABSENT:** Vowels, Brewer

**PUBLIC PRESENT:** Larry Fox of C2AE

**APPROVAL OF AGENDA:** Hill made a motion to approve the agenda as presented. Thomas seconded the motion. Motion approved on a voice vote.

**APPROVAL OF MINUTES:** Hill made a motion to approve the minutes from the August 6, 2008 DDA meeting. Robinson seconded the motion. Motion approved on a voice vote.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** None

**CURRENT BUSINESS:**

- A. C2AE – Update from Larry Fox -  
Barnard made a motion to move Larry Fox down on the agenda until such time as the other member of the DDA Board arrives. Sieting seconded the motion. Motion approved on a voice vote.
  
- B. COUNTY CONSORTIUM LIASON – Farrier stated that the Consortium met each month at 7:30 a.m. and that it would be ideal for any members of the DDA board to attend, if possible, as DDA Representatives. Discussion took place.
  
- C. PROJECT COMMITTEE – Farrier stated that he had spoken with Dave Stockford and that KAIR would be interested in moving into a different building, only if they were able to be clear of their current mortgage of approximately \$105,000.00. Farrier stated that he would continue to look at other possibilities for KAIR.

NEW BUSINESS:

- A. CASH BALANCE REPORT – Thomas moved to accept the Cash Balance Report, bills and monthly expense report and to place on file. Motion approved on a voice vote. Discussion took place on the fluctuation of the Manager's Salary.

OLD BUSINESS:

- A. C2AE – Larry Fox was in attendance with a presentation update of the conceptual drawings for the various TIF districts. Each DDA member was presented a booklet of drawings of different streetscape concepts along with some ideas for key businesses in the specific TIF districts.

Discussion took place regarding the landscaping, brick pavers and lighting. It was the consensus of the DDA board that Concept A was the most appealing.

Manager Hill stated that she had thought the conceptual drawings would be more façade focused than streetscape.

The consensus of the board was to discuss the plan at the next meeting and come up with which direction the board wishes to take with the conceptual drawings.

- B. PROPERTIES TO BE ADDED TO THE TIF'S – Discussion took place on the properties that needed to be added to the TIF districts. Karas moved to table discussion on adding properties to the TIF districts until the next meeting. Barnard seconded the motion. Motion passed on a voice vote.

FOR YOUR INFORMATION: Farrier stated that there was going to be a Community Educational Event regarding the addition to a co-generation plant to Kalkaska County held on Wednesday, October 22<sup>nd</sup>, 2008 at 7:00 p.m. at the Kalkaska United Methodist Church

Farrier stated that he wanted to remind everyone to fill out their score cards for the Grand Vision.

ADJOURNMENT: Hill moved to adjourn, seconded by Barnard. Motion approved on a voice vote. Meeting adjourned at 7:54 pm.

ANNOUNCEMENTS: The next Regular meeting for the Village of Kalkaska Downtown Development Authority is Wednesday, November 5<sup>th</sup>, 6:00 p.m. @ the Kalkaska Village Offices, 200 Hyde Street, Kalkaska, MI 49646.

Minutes prepared by: Felica Robinson, Clerk